

John Mickey

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Education

The Catholic University of America WASHINGTON, DC
PhD in Political Science (in progress) 2012 – Present (Fall 2018 Expected)
Skills developed: Project design, planning, oversight, and management.

The Catholic University of America WASHINGTON, DC
MA in Political Science 2010 – 2012
Skills developed: Qualitative research methods, Quantitative analysis (Statistics, regressions and R),
Language acquisition (French).

St Vincent College LATROBE, PA
BA in History, Politics 2006-2010
Focused on historical and archival research methodology, European and American history.

Experience

Thematically BETHESDA, MD
Senior Analyst Jan '18 – Present (Part-Time)
Developed research techniques, guides, and conducted analyses for an emerging research company.

- Conducted qualitative analysis on large natural-language datasets (up to 30,000 objects)
- Developed instructional material for software
- Presented findings to potential clients

Government Accountability Office WASHINGTON, DC
Analyst May '16 – September '16
Participated in audit of 23 Department of Homeland Security major acquisition programs. Developed project tracking tools and templates. Collected and analyzed quantitative and qualitative data across eight DHS programs.

- Utilized quantitative and qualitative analytic methods to produce reproducible research conclusions in a strict environment and with a high degree of accuracy
- Produced research support materials in accordance with Generally Accepted Government Auditing Standards (GAGAS)
- Designed and developed project tracking tools for audit team
- Planned and executed training seminars for staff on audit tools and methodology
- Conducted interviews with program officials under audit
- Maintained professional relationships with direct audit team, supervisors, and officials and participants in the audit

Congressional Research Service Employees Association WASHINGTON, DC
Record Digitization Manager May '15 – May '16
Oversaw long-term record digitization project, digitally archiving over 45,000 documents. Developed, recorded and trained staff on best practices.

- Managed CREA records, both digital and paper, overseeing a long-term digitization project
- Researched labor relations and issue history, creating reports, white papers, and support material for union business
- Oversaw modifications to the organization's governing documents, ensuring compliance with union regulations and federal law
- Edited reports for the bargaining unit on union, management and Library of Congress (LOC) concerns
- Maintained membership databases in Access and Excel, reconciling records with LOC and union reports
- Assisted in developing union strategy, including tone of messages to membership and approaches with management

President

May '013 – May '15

Managed an organization that served over 2,000 clients. Annual budget was \$230,000.

- Oversaw and directed the workload, direction, and responsibilities of nine paid officers
- Coordinated with University administrators and professionals to design and advertise programs for graduate students
- Designed a graduate-student wide survey and used incentives to achieve a 20% response rate across the student body

Selected Projects

Research Project Design and Execution Catholic University Dept of Politics (Dissertation)

Developed and executed a multi-disciplinary research project. Studied and applied research techniques in the areas of modern semantic theory, natural language processing, historical research methods, and political theory and philosophy. Self-managed work assignments, while working under guidance of academic advisors.

Coordination with Stakeholders Catholic University Graduate Student Association

Cooperated with on-campus support offices to design and execute a graduate-student survey. Used effective advertising and incentives to achieve a 20% response rate (over 400 responses). Helped stakeholders rebalance and redesign services from the data provided by this evidence-based approach. For example, worked with the on-campus Writing Center to design a Writing Workshop format that continues to attract over 40 students per session. Furthermore, we used the data to rebuild the underperforming Dissertation Boot Camp, doubling attendance over the previous year and achieving a 100% completion rate.

Organization and Team Management Catholic University Graduate Student Association

Managed an annual budget of \$230,000 and oversaw the workload, direction and responsibilities of nine paid officers. Interviewed and hired officers for the organization. Oversaw major programs to ensure compliance with University regulations and the organization's bylaws. Set goals and direction for the organization, while taking into account input and needs of students across eight schools. Coordinated with University administrators across multiple offices.

Supervised Research and Auditing Government Accountability Office

Worked with other team members to design and implement templates for 23 preliminary audit publications. Used advanced Office features and Macros to automatically link data from Excel files to template documents, creating a set of always-up-to-date presentable documents that allowed immediate coordination of data across the team. Designed and maintained audit-wide document management tool. Designed and presented training seminars for audit team on the use of these tools.

Research Standards Government Accountability Office

Utilized quantitative and qualitative analytic methods to produce reproducible research conclusions in a strict environment, in accordance with Generally Accepted Government Auditing Standards (GAGAS). Reviewed acquisition documents, interviewed officials, and wrote analyses for eight major Department of Homeland Security acquisition programs (\$500 million plus.)

Digital Archiving and Project Management Congressional Research Employees Association

Organized and converted over 100 feet (45,000 pages) of physical documents into character-recognized digital files with complete metadata using Adobe Acrobat Professional. Managed document and membership databases. Developed macros that substantially increased efficiency of digitization process. Audited and improved database backup procedures. Updated digitization project manual to reflect best practices. Conducted database usage training for Union officials and employees.

Computer Skills**Word Processing**

Microsoft Word, Adobe Acrobat, Scrivener, Google Documents, LaTeX, Typing speed is 100 WPM

Programming

C++, Python, AppleScript, Visual Basic (including MS Office macros), Arduino

Statistical Analysis

R, Excel (including macros)

Computer Skills, Continued

Qualitative Analysis

DevonThink Pro Office, NVIVO, Thematically

Design

Adobe Photoshop, GIMP, Wordpress, HTML

Project Management

Omnifocus, Freemind, Trello

Select Awards and Achievements

Fulton J Sheen Award for Service to Graduate Students CUA Graduate Student Association	<i>May '15</i>
Graduate Student Service Award CUA Graduate Student Association	<i>May '13</i>
97th percentile in English GRE	<i>Oct '09</i>
Magna Cum Laude St. Vincent College	<i>Dec '09</i>
AJ Palumbo Grant for Study Abroad AJ Palumbo Charitable Association	<i>Apr '09</i>

Select Affiliations

Northeast Political Science Association	<i>Oct '17 – present</i>
American Political Science Association	<i>Sep '11 – present</i>
Potomac Appalachian Trail Club Guide Editor	<i>Jun '14 – Jun'15</i>
St Vincent College Aurelius Scholars in Western Civilization President	<i>Sep '09 – May '10</i>
Westmoreland County Bureau of Elections Judge of Elections	<i>Nov '05 – May '11</i>

Interests

Non-exhaustive and in alphabetical order: chess, cycling, electronics, hiking, music, philosophy, political theory, programming, statistics.

Please refer to my [LinkedIn profile](#) for a more complete list of work experiences along with recommendations.